

Mumbai Port Trust



ENGAGEMENT OF AN ADVISOR (ESTATE)

Mumbai Port Trust (MbPT) is desirous of engaging an Advisor (Estate) on contract basis, having expertise and adequate experience in the field of Estate Management, Encroachment removal, Slum Rehabilitation, Redevelopment projects etc.

Persons fulfilling the following requirements may submit an application superscribing **“APPLICATION FOR ENGAGEMENT OF AN ADVISOR (ESTATE)”** to the Secretary, Mumbai Port Trust, Port Bhavan, Ballard Estate, Mumbai – 400001, **on or before 21.12.2020.**

1) Education/Professional Qualification/Experience:

Degree from recognised University.

Overall experience of more than 15 years in government service/organisation out of which at least 3 years in the field of Estate/Land Management in large Govt. organisations such as MCGM, MMRDA, MHADA etc. and/or in Government of Maharashtra. Experience in GIS survey & mapping will be preferred.

2) AGE : upper age 70 years, relaxable in deserving cases.

3) Duration: Initially for a period of one year, extendable by another period of one year at a time at the discretion of the Port.

4) Roles and Responsibilities:

- i. Implement strategies in Estate Management in terms of policy guidelines issued by Ministry of Port, Shipping and Waterways from time to time to the Board of Trustees within framework of applicable Statutory Laws.
- ii. Co-ordinate with other Consultants (CDAC, GIS etc.) of MbPT's Master Plan in relation to Estate Management and encroachment removal.
- iii. Advise the port in preparation and finalisation of projects like Slum Rehabilitation, redevelopment projects of BDD chawl, cessed buildings on MbPT Estates.
- iv. Assist in monitoring and control issues of leases/licences, renewals, rent recovery, related legal matters, pending litigations, proceedings under Public premises eviction Act etc.
- v. Any other task that may be assigned by the Port Administration related to the above.

5) Remuneration

A consolidated remuneration will be Rs. 1,00,000/- per month. In addition, travelling allowance of Rs. 30,000/- per month will be payable.

6) Other benefits:

Casual Leave of 12 days are admissible in a year. OPD facilities in the Mumbai Port Trust Hospital shall be provided and accommodation at Port's Officers' quarters at a rent as per rules prevailing from time to time

Interested candidates may submit their applications with supporting documents to the Secretary, Mumbai Port Trust, Port House, 2nd floor, Shoorji Vallabhdas Marg, Ballard Estate, Mumbai – 400001.

For any queries in this regard you may kindly contact Smt.S.G. Patwardhan, Sr.Dy.Secretary, HR Division on Contact No.022-66564047 (email – s.patwardhan@mumbaiport.gov.in). **The last date for receipt of applications will be 21.12.2020.**
