

MUMBAI PORT TRUST
GENERAL ADMINISTRATION - WELFARE DIVISION

No. GAD-WD/W-32/ 2843

19 NOV 2018

To,
All Heads of Department/Divisions

Sub - Scheme for reimbursement of tuition fees for
training course on FIRE FIGHTING

The Mumbai Port Trust has proposed to formulate a scheme for reimbursement of tuition fees alongwith other expenses (except food expenses) to the wards of the serving and retired employees including the one on the waiting list for compassionate appointment; desiring to undergo and successfully complete the training course on Fire Fighting conducted by the Government of Maharashtra. This course is conducted at Maharashtra Fire Service Academy, Mumbai and various other regional training centers located at Navi Mumbai, Thane, Raigad, Pune, Nashik, Aurangabad and Nagpur. The course is of a residential nature having duration of 6 months. The wards of the serving and retired employees including the candidates on waiting list who have applied for compassionate appointment are eligible to get themselves registered under the scheme and seek the reimbursement of tuition fees alongwith other expenses except food expenses, after successful completion of the training course. The scheme has been proposed with a noble intention to make available an opportunity for such youths to be instrumental for rendering their best for a social cause while simultaneously creating career opportunities for themselves. These candidates can take up employment as professional fire fighters in Public or Industrial Fire Safety Jobs and their services will be helpful in protecting life and property of the organization and nation as well.

The enrollment for the course will be subject to the fulfillment of the criteria laid down by the Maharashtra Fire Service Academy for the said course. The expenditure on account of tuition fees alongwith other expenses except food expenses shall be reimbursed after its successful completion and submission of relevant documents, as required. The candidates who desire to undergo and complete said training successfully are eligible to receive reimbursement of tuition fees alongwith other expenses except food expenses and allied expenses provided, they agree to serve Mumbai Port for a period of one year as Trainee, immediately after completion of the training course on a stipend per month as admissible. Regular employment with MbPT is not guaranteed. However, such candidates on successful completion of the course can participate in the general recruitment process for Fireman as and when the posts are advertised.

The applications are invited from the interested wards of serving and retired employees including applicants on waiting list for compassionate appointment fulfilling the criteria to undergo said training course, in the format enclosed herewith. The wards who are willing to enroll in the scheme shall furnish their names through the Department of their parent within a month from the date of this circular.

Vide publicity may please be given amongst the employees.

DA- Format of application


19-11-18
Secretary

**Copy to : Transport & Dock Workers' Union/ MbPT Dock & Gen. Employees' Union/
MbPT Workers' Union/MbPT Gen. Workers' Union/MbPT Flotila Workers'
Association/ MbPT Mazdoor Sangh/ Mumbai Port Trust Retired Employees'
Association.**

- with a request to give wide publicity.

MUMBAI PORT TRUST
GENERAL ADMINISTRATION - WELFARE DIVISION

FORM OF APPLICATION FOR REIMBURSEMENT OF FEE - FIRE FIGHTING TRAINING

I, the undersigned, Shri/Smt. _____ working as _____ in _____ Section of _____ Department hereby submit details of my ward Master/Miss _____ who has completed the Fire Fighting Training Course conducted by Maharashtra Fire Service Academy, Mumbai. His/her details are as under –

1. Name - _____
2. Address - _____
3. Date of Birth - _____
4. Ed. Qualification - _____
5. Date of completion of Fire Fighting Training Course- _____
6. Details of fees paid to MFSA, Mumbai.

Sr.No.	Particulars	Amount (Rs.)	Receipt No.
1	Application Fees		
2	Training Fees		
3	Fees forwards Certificate & Marklist		
4	Fees towards Services		
5	Trainee Amenity Fund		
6	Expenses towards Training Material		
	TOTAL		

I hereby inform that my ward has successfully completed the Fire Fighting Training Course conducted by the Maharashtra Fire Service Academy (MFSA) on _____ Necessary certificates are enclosed herewith having completed Fire Fighting course at Maharashtra Fire Service Academy, Mumbai.

I hereby undertake that, my ward shall serve the Mumbai Port Trust as a Trainee for a period of 1 year upon completion of said training as stipendee as admissible. I understand that, in case of non joining as stipendee, the amount of reimbursement received will have to be returned to the Mumbai Port Trust.

EMPLOYEE'S SIGNATURE

No.

Forwarded to the Secretary after due verification for further action.

STAMP & SIGNATURE OF THE HOD