

# **MUMBAI PORT TRUST - DOCKS**

**CIRCULAR No. 15**

**Date : 01.09.2010.**

Federation of Bombay Motor Transport Operators  
Maharashtra Truck Owners' Association  
Maharashtra Mal Vahatuk Tempo Mahasangh,  
Maharashtra Rajya Vahatuk Sangh  
Maharashtra Tank Lorry Owners' Association  
Maharashtra Forklift Owners' Association  
Provincial Motor Transport Association  
Crane Owners' Association  
Maharashtra Rajya Motor Owners' Association  
Docks Local Transport & Lorry Owners' Association  
Maharashtra Rajya Bus, Tempo, Truck Vahatuk Mahasangh

Sirs,

Sub : Issuance of Vehicle Date Slips (VDS) for Mobile cranes,  
Forklifts and other cargo/container  
handling equipment engaged in the Docks.

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With a view to gainfully utilize precious open storage area and to discourage idle parking of vehicles in the Docks, a system of issuing Vehicle Date Slips (VDS) for the vehicles engaged in handling and transportation of cargo within the Docks was introduced and the transporters were informed vide Circular Nos.M/9-26/TM/33/90-91 dated 3/3/2000, TM/HC/19-6/3403 of 05-06 dated 17/01/2006 and TM/HC/19-6/2437 dated 11/11/2008 and Circular No.19 of 06/01/2009 inter alia introducing a penalty clause for overstay of the vehicles.

2. Subsequently, as requested by the transporters in the meeting held with Addl. Docks Manager on 29<sup>th</sup> January 2009, it was decided to allow the vehicles engaged in handling of cargo and entered the docks with valid permit and VDS to remain in the Docks for handling the cargo beyond the stipulated period prescribed under the various circulars and to exit without payment of overstay charges. Deputy Manager, Cargo Accountal was authorized to waive the overstay charges on the basis of written request made by the respective Vessel Agent, CHA, Importer/Exporter, in the prescribed format (Format enclosed).

3. Of late, it is noticed that payloaders, mobile cranes forklifts and cargo/container handling equipment such as Top Lift Trucks, Reach Stackers hitherto not brought under the purview of VDS and not engaged in cargo handling activities are parked in the docks indiscriminately thereby misusing the facility of parking areas earmarked in the docks and also posing a security threat. It is also observed that the mobile cranes and forklifts remain idle in the docks as the operators solicit business for engaging them which is highly inappropriate.

4. In order to prevent misuse of the facility extended for parking of equipment engaged in handling of cargo within the docks and to ensure optimum utilization of the storage areas, it has been decided to make the system of VDS applicable to payloaders, mobile cranes, forklifts and container handling equipment with levy of penalty of Rs.200/- per forklift/mobile crane / Top Lift Truck/Pay Loader/ Reach Stacker/ Heavy Capacity Mobile Crane / Forklift per day of overstay. If the date slip is lost or misplaced or not produced for any reason, Rs.400/- shall be recovered as overstay charges.

5. For effective implementation of the system, it is requested that all payloaders, mobile cranes, forklifts and cargo/container handling equipment, such as Top Lift Trucks, Reach stackers idling in the docks should be moved out immediately. Such cargo/ container handling equipment will be permitted entry in the docks only with valid equipment/ vehicle permit and VDS for genuine cargo/container handling activities and not otherwise. In case the equipment is required for handling the cargoes in the docks i.e. shifting of cargo from one location to other, feeding of cargo to vessel, etc. at shipside, storage areas / sheds, railway siding for clearance / shipment of cargoes / offshore materials in the docks, a written request to move the equipment inside the docks, by the agency which engages the equipment should be made to Deputy Manager, Cargo Accountal in the enclosed format and permission for overstay with specific period be obtained so as to ensure continuous smooth vessel operations, clearance of import cargo by Road / Rail, feeding of export cargo at shipside etc.

6. The cargo / container handling equipment permitted to enter the docks with VDS and equipment/vehicle permit will be allowed to remain in the docks, one shift after completion of vessel operations. In case of equipment engaged in cargo clearance, after loading the last truck, it should move out of docks, failing which, after expiry of the stipulated period, the owners / operators of the equipment shall be liable to pay penalty, as stated at Para 4 above, besides being black listed for recurrence of such incident.

7. The above system of VDS for cargo handling equipment shall be implemented with effect from 14<sup>th</sup> September 2010. You are requested to advise your members to comply with the above instructions so as to ensure smooth cargo operations in the docks with enhanced safety & security in the Port.

DA : As above.

Yours faithfully,

**(S.S. SHIRALKAR)**  
**DY. DOCKS MANAGER**  
**HAMALLAGE**

Copy to :

1. Labour Inspector, Incharge, Hamallage Computer Section - for information and to ensure to make necessary changes in the system.
2. Gate Inspectors, New YGID/OGPD/New OGPD – for information and strict compliance of the instructions as mentioned above.
3. Shed Supdt., Staff Office - for information & necessary action.
4. All Asstt. Managers - for information & to ensure strict compliance of the instructions as mentioned above.
5. Dy. Docks Manager, Cargo Accountal, for information & necessary action.
6. All Dy. Docks Managers - for information please.
7. Dy. Director, Systems – for information and please make necessary changes in the programme.
8. Port Facility & Security Officer - for information please.
9. Chief Security Officer (I/C.) - for information please.  
(Ref. TM/SHQ/Traffic/G-146/3460 dated 17.10.2008).
10. Commandant, C.I.S.F. – for information please.
11. Addl. Docks Manager - for information please.
12. Director (P&R) - for information and necessary action please. He is requested to upload the circular on the Port's Home Page.
13. Financial Adviser and Chief Accounts Officer - for information please.
14. Traffic Manager - for information please.

No.

Deputy Manager,  
Cargo Accountal

Sir,

Sub : Request for exemption from  
payment of overstay charges.

Ref : Meeting held by Addl. Docks Manager  
on 29.01.09 with the Transporters.

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As per the decision taken in the meeting held on 29.01.2009 you are requested to allow our Transporter M/s. \_\_\_\_\_ engaged in trucking/shifting of cargo of M.V. \_\_\_\_\_ under our Agency berthed at/due to berth at \_\_\_\_\_ ID, from shipside to storage areas/sheds and vice-versa/to and fro railway siding, vehicles/tankers laden with import/export cargo pending clearance/shipment respectively, shifting of offshore materials from Docks to CFS and vice-versa, to move the empty/loaded vehicles/tankers as per the list out of Docks with VDS and without payment of overstay charges till completion.

Yours faithfully,

D.A. : List of \_\_\_\_\_ Vehicles.

N.B. : Strikeout whichever  
is not applicable.

Authorised Signatory \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
DEP No. \_\_\_\_\_  
Name of the Vessel Agent/CHA/Importer/  
Exporter \_\_\_\_\_

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- 1] R.I. No. & Date \_\_\_\_\_
  - 2] Shed Supdt., \_\_\_\_\_
  - 3] Gate Inspector \_\_\_\_\_
  - 4] Asstt. Manager \_\_\_\_\_

Please allow to pass out the empty/loaded vehicles/tankers as per the list on due verification, with valid permit and VDS without payment of overstay charges till completion.

**DEPUTY MANAGER  
CARGO ACCOUNTAL**