



No. TM/HD/3-2/244

Date : 08.07.2019

CIRCULAR

To,

The President – Maritime Association of Nationwide Shipping Agencies – India(MANSA)

The President – The Brihanmumbai Customs Brokers Association (BCBA)

The President – Federation of Bombay Motor Transport Operators.

The President - Maharashtra Truck Owner's Association.

The President - Mumbai Malvhatuk Tempo Mahasangh.

The President – Maharashtra Rajya Vahatuk Mahasangh

The President – Maharashtra Tank Lorry Owners' Association.

The President – Maharashtra Fork-Lift Owners' Association

The President – The Crane Owners' Association.

The President – Maharashtra Vahatuk Tempo Mahasangh.

The President - Maharashtra Rajya Motor Owner's Association.

The President - Docks Local Transport & Lorry Owner's Association.

The President - Maharashtra Rajya Bus, Temp, Truck Vahatuk Sangh.

The President – ICC Shipping Association

The Shipping Corporation of India

Sub : Medical Examination of Dock Workers

In response to the requests received from the Trade, the Port has reviewed the requirement of submission of Medical Fitness Certificate issued by the doctors empanelled by the DGFASLI for Fresh issuance / Renewal of Smart Cards permits. After deliberations with the Authorities concerned, it is clarified that -

- (i) 'Dock Workers' cover the personnel who are directly or indirectly involved in cargo handling operations viz. Crane Operators, Workers doing loading / unloading of cargo, Supervisors, Tally Clerks etc. whereas the personnel who are not directly associated with the cargo handling operations can be distinguished from the category of Dock Workers. Medical Examination of Dock Worker is mandatory keeping the criteria of their age and nature of duties they are involved in.
- (ii) Dock Workers can be further categorized as High Risk Category such as Crane Operators, Forklift Drivers, Signalman etc. and Low Risk Category such as Supervisors, Labourers etc. required for loading / unloading, lashing/ unlashing etc., depending on the nature of Dock operations they are involved in.

(iii) High Risk Category workers below 40 years of age are required to undergo medical examination once in two years and those above 40 years of age are required to undergo medical examination every year. In the Low Risk Category, the workers below 40 years of age are required to undergo medical examination once in three years and those above 40 years of age are required to undergo medical examination once in two years.

2. In view of the above, Port Users are requested to undertake and furnish above details of their personnel at the time of application for Smart Card Permits to decide upon the applicability of requirement of medical fitness certificate from the doctors empanelled by the DGFASLI and the frequency / validity of medical fitness certificate.

For the purpose, application formats for Fresh and Renewal of Smart Cards viz. Permit/F/009 and Permit/F/012 respectively have been modified by incorporating the undertaking by the authorized signatory of the Port User as under

“I/We declare that my/our above employee will be/will not be involved in Dock Operations, therefore it is requested not to/to exempt from submission of Medical Fitness Certificate from the doctors empanelled by DGFASLI. Further, it is to declare that my/our above employee pertains to High/Low Risk Category and is below/above 40 years of age.”

(Strike out whichever not applicable)

3. All the Port Users are requested to take a cognizance of the above, submit the application for Smart Cards in the modified format viz. Permit/F/009 and Permit/F/012 (copy enclosed).

4. You are requested to give wide publicity amongst your members.

D.A. : Format

Sd/-
DY. TRAFFIC MANAGER
HAMALLAGE



PERMIT/F/009

APPLICATION FOR SMART CARD

MUMBAI PORT TRUST

Application form for issuance of Smart Card for individuals for a period of One Year and more

(To be submitted in duplicate)

1. (a) Name of the Applicant :
- (b) Date of Birth & Age :
- (c) Blood Group :
- (d) Nationality :
- (e) Designation :
- (f) Identification marks :

2. (a) Local address :

- (b) Permanent / Native place address :

3. Designation, Name of the Employer and since when working :

4. Registration No. of the present employer and validity :

5. Name of the past employer and the date of leaving company. :

6. Whether convicted in any criminal case in the past and if so, details thereof :

7. Whether the applicant is in possession of Smart Card/MDEP and if so, permit no and date upto which it is valid :

8. Photograph duly attested by authorised signatory. :



I undertake to return the Smart Card issued to me by Traffic Manager before the date of expiry of the permit for revalidation if required or for cancellation immediately if I leave or retire or I am removed from the services of my employer or transferred to some other work not connected with docks and also to notify the Traffic Manager and Yellow Gate Police Station immediately if the Permit is lost

Signature of the Applicant

I/We hereby declare that the information furnished above is true.

I/We declare that my/our above employee will be/will not be involved in Dock Operations, therefore it is requested not to/to exempt from submission of Medical Fitness Certificate from the doctors empanelled by DGFASLI. Further, it is to declare that my/our above employee pertains to High/Low Risk Category and is below/above 40 years of age.

(Strike out whichever not applicable)

I/We hereby undertake that I/We are fully responsible for ensuring good conduct of my/our employee inside the port premises and agree that in the event of misuse of Smart Card in whatsoever manner and form, MbPT administration shall take action as deemed fit including cancellation of registration summarily.

Name & Signature of
Authorised Signatory

(For Office Use Only)

Verified in VMS system :

Date of receipt of application :

Date of issue of Smart Card :

Smart Card Clerk
Permit Section

Asstt. Manager

Permits



MUMBAI PORT TRUST

PERMIT/F/012

APPLICATION FOR RENEWAL OF SMART CARD

(ON COMPANY'S LETTERHEAD IN DUPLICATE)

To

Sr. Asstt. Traffic Manager, Permits

Mumbai Port Trust

Sir,

Sub: Request for Renewal of Smart Card.

I hereby request you to renew Smart Card for my below mentioned employee for further period of one or more years. Following information is furnished for your perusal:

Name of the Person		PHOTO
Date of Birth & Age		
Blood Group		
Nationality		
Designation		
Identification Mark		
Existing Smart Card No.		Valid Till :
Registration No.		Valid Till :
Residential Address		
Employees Signature		

I hereby undertake that I am fully responsible for ensuring good conduct of my employee inside the port premises and agree that in the event of misuse of Smart Card in whatsoever manner and form, MbPT administration shall take action as deemed fit including cancellation of registration summarily.

I/We declare that my/our above employee will be/will not be involved in Dock Operations, therefore it is requested not to/to exempt from submission of Medical Fitness Certificate from the doctors empanelled by DGFASLI. Further, it is to declare that my/our above employee pertains to High/Low Risk Category and is below/above 40 years of age.

(Strike out whichever not applicable)

I further undertake to return the Smart Card issued to my employee by Traffic Manager, before the date of expiry of the permit for revalidation, if required or cancellation immediately, if the employee leaves or retires or is removed from the services or transferred to some other work not connected with the Docks and also to notify the Traffic Manager and Yellow Gate Police Station immediately, if the permit is lost.

Authorised Signatory

Date :

Place :