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मुंबई पोर्ट ट्रस्ट
MUMBAI PORT TRUST



सामान्य प्रशासन विभाग
पोर्ट भवन, दूसरा माला
शूरजी वल्लभदास मार्ग, बॅलार्ड इस्टेट
मुंबई - 400 001.

General Administration Department,
Port House, 2nd floor,
S.V. Marg, Ballard Estate,
MUMBAI - 400 001.

No.GAD/PRO/GM-MS/1709

20th April 2021

The FA&CAO

Traffic Manager

Dy. Conservator

Chief Engineer

Chief Mechanical Engineer

Chief Law Officer & Advocate

Estate Manager

Chief Security Officer

Sub: Revision of charges for taking photographs and shooting for advertisement/ T.V serial/ feature films/documentary etc. in the MbPT premises including outlying areas.

Ref: Circular No.GAD/PRO/GM-MS/3570 dated 7.6.2018.

In supersession of the circular referred to above, revised rates for grant of permission for photography and shooting films in Mumbai Port Trust w.e.f 20.4.2021 duly approved by the Chairman are as under:

Sl.No.	Nature of photographs/films	Charges Per day 12 hrs. or part thereof (Rs.)
1	Shooting or taking photographs on board a vessel or of loading and unloading of cargoes for evidence, record or publicity of consignees, surveyors and other port users.	1,000
2	Still or movie shooting of any cargoes/activity at the Docks or Bunders for the purpose of publicity	20,000
3	Taking still photographs or shooting films in the Docks, Bunders or Harbour for making documentary, educational and public service films	20,000
4	Shooting of scenes of commercial films and Web Series	2,00,000
5	Shooting scenes for advertisements or televisions films	1,00,000

2. **Terms and Conditions for photography / shooting -**


- (i) working in the docks and surroundings will not be affected;
- (ii) No damage is caused to civil structure;
- (iii) no legal liabilities shall accrue to the Port Trust on account of any loss or damage due to untoward incident or accident sustained at the site/by their representatives;
- (iv) no shots are to be taken of any vital installations or strategic points in the surroundings;
- (v) copy of shots taken should be provided to MbPT for its record;
- (vi) charges once recovered will be forfeited, if shooting is not carried out on the scheduled day;
- (vii) shooting/Photography in outlying areas will be carried out under the supervision of Asstt. Security Officer, MbPT for which the party has to inform the Chief Security Officer, MbPT
- (viii) shooting/photography in docks areas will be carried out under the supervision of officer from CISF, the party should inform Commandant, CISF, before carrying out the shooting/photography;
- (ix) permission from Customs, MCGM, Local Police, Traffic Police Navy (for shooting in sea at the Gateway of India/Bhaucha Dhakka etc.) and other local authorities concerned shall be obtained by the party separately;
- (x) if any of the above conditions mentioned above is violated by the party, the amount of security deposit shall be forfeited.
- (xi) Payments should be made by Demand Draft in favour of The Board of Trustees of the Port of Mumbai;
- (xii) Application for permission for shooting/photography/recee to be made three working days prior to the date of shooting/photography/recee etc.;
- (xiii) Party should produce Pan Card in the Company's Name, copy of GSTIN Certificate and copy of Aadhar Card of the signatory of the application for security reason;
- (xiv) As regards refund of Security Deposit, it is observed that may times parties do not approach for refund of deposit and hence case remains pending for years together. The Security Deposit shall be forfeited if the refund is not claimed within 90 days from the date of shooting.
- (xv) The amount of refundable Security Deposit shall be as under:

Sr. No	No. of Days	Security deposit per location
1	1 day	One day charges
2	2- 5 days	Two day charges
3	More than 5 days	Five day charges

3. **The following cases are exempted from levy of the above charges:**

- (i) When requests are received from the Central and State Governments or Railways.
- (ii) When photographs are required for use of any Departments of the Mumbai Port Trust or any other major port in India.


- (iii) When applications are received from the Port Trust employees to take photographs on the occasion of a religious function of reception or a farewell function for which prior sanction has been obtained.
- (iv) When requests are made by distinguished visitor to the Port
- (v) When news items are required to be covered by Press or T.V. Cameramen.
- (vi) When the photographs of the Gateway of India or the Ferry Wharf or any other site of non-strategic importance are taken by the tourists.
- (vii) When the requests are received from Embassies/Diplomatic missions, Consulates and various agencies of the United Nations Organisation.
- (viii) Students requiring photographs for academic purposes.


20/04/2021
(Pawan Bharti)
PRO (I/c.) / HO


No.GAD/PRO/GM-MS/1710


Copy forwarded to the Jt. Director (P&R) to upload the same in the MbPT website.

20 APR 2021


20/04/2021
(Pawan Bharti)
PRO (I/c.) / HO

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