

फोन/Phone: 91-22-6656 4465

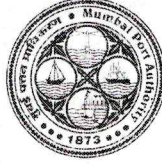
ई-मेल/E

mail:ga.shirsat@mumbaiport.gov.in

वेबसाईट/Website: www.mumbaiport.gov.in



मुंबई पोर्ट प्राधिकरण
MUMBAI PORT AUTHORITY



मुख्य अभियंता,
स्थापत्य अभियांत्रिकी विभाग
तिसरा माला, पोर्ट भवन,
शूरजी वल्लभदास मार्ग, बॅलार्ड इस्टेट,
मुंबई - 400 001.
Chief Engineer,
Civil Engineering Deptt.,
3rd floor, Port Bhavan,
S.V. Marg, Ballard Estate,
Mumbai - 400 001.

No. EM/ASG/F-352/1315

18 JUL 2022

CIRCULAR

For the information of all MbPA tenants/lessees/licensees.

Estate Division, Mumbai Port Authority has introduced online facility of payment of rent/compensation to all tenants/lessees/licensees w.e.f. 1st April 2020. Since then online payments are being received through online mode such as NEFT, RTGS, Debit Card, IMPS, VAN and UPI. As per our circular dated 31.03.2020, all tenants/lessees/licensees were requested to send their rent/compensation through on-line mode only due to Covid Pandemic situation and inform their remittance to the Estate Cash Office through e-mail by giving all details of payment such as Bill No., Customer Code, head wise amount paid, date of payment, TDS deducted, GST No., PAN No., UTR No., Transaction ID, Transaction date, etc. for giving proper accounting effect against their respective Customer Record maintained in the Estate Division.

2. During the course of reconciliation, it has been observed that some of the tenants/lessees/licensees have remitted their rent/compensation through online mode in the Estate Manager's Bank Account for the period from April,2020 to Jun,2022 but have not forwarded e-mail informing the particulars of their remittance to the Estate Division and consequently payment marking against customer code of tenants/lessees could not be done due to non-availability of payment details of tenants/lessee. This could lead to error in accounting details of the customers toward the recoveries against the respective lettings.

3. In the light of above, all tenants/lessees/licensees are requested to inform their payment details as mentioned in the para 1 above (if they have not informed earlier) in the format shown hereunder at the earliest to enable Estate Division to correctly reconcile the dues against their payment.

Sr.No.	<u>Details of Payment made.</u>	
1	Transaction ID/ (UTR No.)	
2	Date of Payment	
3	Amount Paid Rs.	
4	Code No.	
5	Plot No/RR No.	
6	Name of Registered Tenant	
7	Payment Made by	
8	Bill No. & Month	
9	Head wise Payment Details	

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10	Details of TDS deducted	
11	GST No.	
12	PAN No.	
13	Remarks if any	

4. Bank details for deposit of payments:

Bank Account No. - 39184151789

Name of Account – The Board of Mumbai Port Authority–Estate Rentals.

IFSC Code - SBIN0000300

State Bank of India, Mumbai Main Branch, Mumbai - 400001


5. Please visit Port's website www.mumbaiport.gov.in for updates related to Estate matters.

- For General Estate circulars go to: **Downloads Menu → Circulars → Estate Circulars**
- For Monthly Bill summary and Circulars related to Payments go to: **Estate Menu**
- For any other updates go to: **Latest Announcements**

6. The information to be forwarded on the following e-mail ID.
cash.estate@mumbaiport.gov.in or can also be forwarded to the following address :

Estate Manager,
Mumbai Port Authority,
3rd Floor, Vijaydeep Building,
S V Marg, Ballard Estate
Mumbai 400 001.

In case of any doubt /difficulty please contact Cashier on 66564469/4470


(G. A. Shirsat)
Estate Manager (I/c)