

5. Maintenance of accounts :-For the proper accounting of the cess collected, the officer whose duty it is to collect the cess, shall maintain proforma account in the form specified in Schedule II and submit to the Director General of Shipping annually within 30 days from the closure of each calendar year.

• SCHEDULE I

FORM OF RECEIPT

[ (Form 3(4) ]

1. Name of the ship
  - (i) Tonnage
  - (ii) Quantity of oil as cargo in metric tonnes.
2. Port at which Oil Pollution Cess has been paid.
3. Port at which ship has discharged or loaded oil as cargo.
4. Amount paid : in words : \_\_\_\_\_  
in figures Rs. \_\_\_\_\_
5. Date on which amount become payable.
6. Date on which amount was actually paid.
7. Name and address of the person making payment on behalf of the master, owner or agent of the ship.

Date :

Signature of the Officer.  
Officer authorised under  
sub-rule (2) of rule 3.

SCHEDULE II

PROFORMA ACCOUNT FOR THE YEAR.....

(rule 5)

- (a) Oil Pollution Cess due for payment during the year.
- (b) Oil Pollution Cess actually collected.
- (c) Name of the ship.....
- (d) Cost of collection.
- (e) Miscellaneous expenditure, if any.
- (f) Amount of cess, credited to the Head of Account No. ....

Signature of the Officer  
Officer authorised under sub-rule (2)  
of rule 3:  
(No. SW/5-MCR(1)/86.MA)  
RAH SARKHI, Under Secy.

make necessary entries in the Register  
to be maintained in the enclosed  
proforma.