MUMBAI PORT TRUST – DOCKS

Accompaniment 'A' to
Appendix to TR No.376
dtd. 28.12.89

APPLICATION FOR CLAIMING REFUND OF PORT TRUST CHARGES EXCESS PAID

Dy. Docks Manager, Cargo Accountal
4th floor, Dr. Ambedkar Bhavan,
Near Blue Gate I.D.,
Opp. St. George Hospital,
P.D'Mello Road, Mumbai – 400 009.

I / We wish to lodge this claim for refund of Port Trust charges which have been excess paid by me/us as explained herein :-

(A) Particulars of "Importation / Exportation / Payment"

1. Name of the vessel with IGM No. & Date and Item No. :

Name of the vessel, Rot. No., S/B No. & date, Shed * *

2. *Number/s and Date/s of Mb.P.T. Receipt/s :

3. Description of goods, no. of packages and gross weight. :

4. Customs' assessed value :

Customs duty, if any

ITC Fine, if any

Personal penalty

5. Name of (a) Importer/Exporter :

(b) Custom House Agent

6. Amount of refund claimed, and how arrived at :

(B) Grounds on which the claim is lodged :

(C) Enclosures (see column 2 on the reverse) (All claims made should, in addition to documents specified in col.No.2 on the reverse, be accompanied by Mb.P.T. receipts in original, Custom attested invoice & packing list, "No Objection Certificate " from the Importer / Exporter or the CHA, as the case may be* and Mandate Form for payment through ECS duly filled in. : i)

ii)

iii)

iv)

(D) Any further details that are deemed necessary and relevant to the claim.

Dated :

Place :

Address :

Signature of the claimant

***** If the application is made by anybody other than the Importer / Exporter, NOC indicating that they do not have any objection to settle the claim in favour of the Claimant be produced. If the application is from the Importer/Exporter, NOC from the CHA shall have to be produced if the payment was made through adjustment of Deposit Account maintained by the CHA.

*** *** In the case of export cargo.

Note : 1. Claim for refund, alongwith all the required documents in original, should be lodged within 6 (six) months from the date of payment of charges as provided under Section 55 of the Major Port Trusts Act, 1963. Claim received after the prescribed period will be summarily rejected.

2. The claim will be acknowledged promptly. If no acknowledgement is received within 14 days, please make prompt enquiry.

3. The application for refund should be submitted in triplicate.

	Nature of Claim	Documents to be produced.
(a)	Disputed Classification	Relevant documents in support of claim, catalogues, blue-prints, literature, etc.
(b)	Log Entry	Carbon copy of Log Entry recorded, copies of correspondence exchanged and other relevant documents in support of the claim.
(c)	Detention Certificate	Original Detention certificate (Statement of facts) issued by Customs in a sealed envelope.
(d)	Special Landing Date	Correspondence exchanged with Port Trust or Vessel Agents, if any.
(e)	Quantity dispute	Weighment Certificate and Survey Report duly attested by Port Trust staff and other relevant documents in support of the claim.
(f)	Short-landed goods	Port Trust copy of B/E, if not surrendered earlier and Short Landing Certificate
(g)	Others (specify)	Relevant documents in support of the claim.

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MANDATE FORM

From: (Firm's Name with full address)

_____

_____

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_____

To : _____, (Mumbai Port Trust)

Sub: Payment through ECS/EFT system

Kindly arrange the payment of our bills through ECS / EFT system. The details of our bankers are as under.

(i) MbPT Registration No./Tender No. or Party's Bill No. or any other reference in terms of which payment is due.

(ii) Bank's Name

(iii) Bank's address and telephone number

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(iv) 9 digit MICR code No. of the Bank Branch

(v) Type of account (Savings/Current/Cash Credit)

(vi) Ledger Folio No.

(vii) Account No. alongwith proof (photocopy of blank cheque)

(viii) Permanent Account Number

Authorised signatory

DATE: _____

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