



No.CE.T.33/2023/2256

8<sup>th</sup> August 2023

## **NOTICE INVITING TENDER**

1. Digitally signed and uploaded online bids in Single Cover System under Item Rate Basis are invited by the Chief Engineer on behalf of the Board of Mumbai Port Authority from eligible, resourceful firms having their office in the vicinity of the Mumbai Port Authority office i.e. Ballard Estate, CST Fort area, South Mumbai

Sr No	Tender No. and Description of Work	Cost of Tender Set Incl. 5% GST	Bid Publishing Date
		Earnest Money Deposit	Bid Submission End Date (DUE DATE)
		Estimated Cost put to Tender	Tender Opening Date
1	<b><u>Tender No. E- 33/2023</u></b> <b>Providing on hire basis, maintaining and operating photocopy machine at Chief Engineer's office, MBPA, 4th Floor, Vijay Deep Building, Ballard Estate, Mumbai 400001 for a period of Two Years</b>	<b>Rs.3,150/-</b>	<b>08.08.2023</b>
		<b>Rs.30,000/-</b>	<b>22.08.2023 at 15:00 hrs</b>
		<b>Not Available</b>	<b>23.08.2023 at 15:00 hrs.</b>

**Pre Bid Meeting will not be held physically. Prospective bidders are requested to mail Pre Bid queries to Shri S.H. Jadhav, Administrative Officer at [sh.jadhav@mumbaiport.gov.in](mailto:sh.jadhav@mumbaiport.gov.in) The replies to the Pre Bid Queries will be published on CPP Portal and MbPA website.**

2. Interested eligible tenderers may obtain further information and inspect the tender documents at the e-Procurement website <https://eprocure.gov.in/eprocure/app> This website can also be accessed by clicking the link at MbPT's Website <http://www.mumbaiport.gov.in>.

3. The downloading and submission of Tender Documents shall be carried out as mentioned at Instructions for Online Bid Submission in the Tender and instructions at e-Procurement website <https://eprocure.gov.in>. No editing, addition/ deletion of matter shall be permitted.

4. Pre bid replies/addendum/ amendments/ errata if any etc. will be made available at the e-procurement website <https://eprocure.gov.in> and tenderers are requested to check and download the same for submission. This website can also be accessed by clicking the link at MbPT's Website <http://www.mumbaiport.gov.in>.

5. The bidder has to submit his offer online at the e-procurement website <https://eprocure.gov.in> using valid Digital Signature Certificates. As tender submission is online on CPP portal, the payment of Tender Fee and EMD has to be done online. Tenderer shall visit <https://eplatform.mbptedi.gov.in> for making the payment for Tender Fee AND EMD and choose the option "**Latest Tenders**" on the dashboard. After selecting the relevant tender, the tenderer can make online payment after entering the basic details of bank. The receipt generated as PDF file of Tender Fee and EMD shall be uploaded by the tenderer on CPP Portal under relevant option as a proof for the payment, failing which Tender will not be opened. The details of bank payment reference number and payment date also need to be entered while uploading in the relevant fields. Since the Tender set is non-transferable, the tenderer who is making the online payment should only utilize the same for submitting his/her own Tender on CPP portal.

6. Tenderers who are registered with: -
- i. District Industries centers (DICs)
  - ii. Khadi & Village Industries commission (KVIC)
  - iii. Khadi & Village Industries Board (KVIB)
  - iv. Coir Board
  - v. National Small Industries Corporation (NSIC), Govt. of India enterprises under "Single Point Registration Scheme" of Ministry of MSME
  - vi. Directorate of handicrafts and handloom
  - vii. Any other body specified by Ministry of Micro Small & Medium Enterprises (MoMSME)
  - viii. Udyam Registration Certificate (URC)

Under the public procurement policy with effect from 18.9.2015, are eligible for availing benefits of exemption of cost of tender fees & EMD. They are required to submit documentary proof of such registration along with the offer, for claiming the exemptions else their offer will not be considered valid.

7. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions are given in the Tender Set to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More

information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>

8. The folder containing online receipt for tender Fee, EMD and Online Technical Bid (First Cover) uploaded at <https://eprocure.gov.in> will be opened as per Bidding Schedule. **Bids of the tenderer will not be considered in case the Tender fee & EMD is not submitted in the form and manner described above.**

9. Tenderers may please note that if the offers are not received according to the instructions detailed herein, the same may be liable for rejection.

10. The tenders shall remain valid for a period of **90** days from the opening of technical bid.

11. **Price Bid:** Bidders are requested to note that they should necessarily submit their online financial bids in the format provided in the tender and no other format is acceptable. **The bidder shall submit his offer in BOQ online in the Excel format provided in Price Bid. Bidders are requested to quote their rates for the Items in the Excel file (.xls) published along with this tender. Work will be awarded to the lowest aggregate of all the Items.**

12. The successful Contractor shall comply fully with all Central and State laws dealing with the employment of persons, apprentices etc. including the Employment of Children Act, 1938, Payment of Wages Act, 1936, the Workmen's Compensation Act, 1923, the Factories Act, 1948, the Minimum Wages Act, 1948, Dock Labour Regulations, Contract Labour (Regulation and Abolition) Act 1970. Employees Provident Fund Act (EPF), ESIC regulations and any statutory amendment or re-enactment thereof for the time being in force.

**Note :** Tenderer is responsible to download Tender document and Addendums/ Amendments/ Errata/ Replies to the queries of the Party etc., if any, issued by MbPT, from the website before submission of the Tender. Any shortfall in submission of the said Addendums/ Amendments / Errata/ Replies to the queries of the Party etc. along with the downloaded documents while submitting the Tender then such offer may not be considered.

**Sd/-  
DY.CHIEF ENGINEER, RRW**