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## SAFETY COMMITTEE FOR THE PORT OF MUMBAI

SAFETY MANAGEMENT CELL  
Dr. Ambedkar Bhavan,  
4<sup>th</sup> Floor, Near Blue Gate  
P. D'Mello Road  
Mumbai 400 001.

CWO/SC/FO/01

### MINUTES OF THE DSC

No.: DC/SMC/DSC/206

Dated: 21 MAR 2024

To,  
All Members of the Safety Committee  
for the Port of Mumbai.

**Sub: Minutes of 165<sup>th</sup> meeting of the Safety Committee for the Port of Mumbai  
held on 07.03.2024 at 1530 hrs.**

Sir,

Enclosed a copy of the minutes of the 165<sup>th</sup> Meeting of the 'Safety Committee for the Port of Mumbai' held on Thursday 07.03.2024 at 1530 hrs. at Conference Hall, Vijay Deep, 7<sup>th</sup> Floor, S. V. Road, Ballard Estate, Mumbai - 400 001. All concerned are requested to take necessary action as per the decisions taken in the meeting with in target date as specified and send the Action Taken Report (ATR) of those decisions to the undersigned on or before 10.05.2024.

2. Further, you are requested to send agenda points related to Safety, Health & Welfare of Dock Workers, which you may wish to discuss in the next meeting, to the undersigned latest by -10.05.2024. Please note that these agenda intimated will only be considered for discussion in the meeting.

Yours faithfully,

Dy. Manager (Safety)

D.A.: As above ( 11 sheets)

Copy forwarded for kind information of –

1. The Chairperson, Mumbai Port Authority: for kind information please.
2. The Dy. Chairperson, Mumbai Port Authority: for kind information please.
3. The Dy. Director (IDS), 3rd floor, OSC Building, Mumbai 400001: for information please.
4. The Dy. Conservator, Mumbai Port Authority: for information please.

MUMBAI PORT AUTHORITY  
MARINE DEPARTMENT  
SAFETY MANAGEMENT CELL

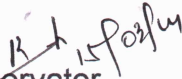
No. DC/SMC/DSC/202


15 MAR 2024

Sub: Draft minutes of the 165<sup>th</sup> meeting of the Safety Committee for the Port of Mumbai held on 07.03.2024 at 15.30 hrs. at Conference Hall

Draft minutes of the 165<sup>th</sup> meeting of the Safety Committee for the Port of Mumbai held on 07.03.2024 at 15.30 hrs. at Conference Hall, 7<sup>th</sup> floor, Vijaydeep is attached for kind approval please.

  
15/3/24  
Dy. Manager (Safety)

  
Dy. Conservator

  
Dy. Chairperson, MbPA  
&  
Chairman, Safety Committee  
for the Port of Mumbai

D. A. – As Above (3 pages)



**MUMBAI PORT AUTHORITY  
MARINE DEPARTMENT  
SAFETY MANAGEMENT CELL**

GAD-WD/SC/FO/02

**MINUTES OF THE DSC**

NO. OF THE MEETING: 165<sup>th</sup>  
 DATE : 07.03.2024  
 TIME : 15:30 HRS.  
 VENUE : CONFERENCE HALL, VIJAY DEEP BUILDING SCOPE  
 OF THE MEETING: REGULATION 114 OF THE DOCK  
 WORKERS (SAFETY, HEALTH AND WELFARE)  
 REGULATIONS, 1990.

List of members attended the Meeting is attached.

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
1.	<u>Confirmation of minutes of last meeting</u>	The minutes of the 164 <sup>th</sup> meeting are confirmed.	All members	---
2	<u>Review of action taken on the minutes of last meeting</u>	i) <u>To improve the illumination level in docks</u> – For Harbour Wall illumination i. e. 13 B to 18 ID, circular enquiry has been published. <u>Regarding poor illumination inside docks</u> - To verify illumination level status inside docks, a joint survey by Traffic, MEED and Safety Officials was conducted and TM has forwarded this report of illumination survey to CME vide his mail dated 12.01.2024 for necessary action to improve illumination level wherever needed.	MEED	30.04.2024
		ii) <u>To install auto start/stop system for main fire water line at JD</u> - The Auto Start/stop system for main fire pumps at MOTJD have now been included in the Scope of "Tender No. MEED. 14/2023 - REPLACEMENT OF 05 NOS. FIRE FIGHTING PUMPS OF NEW DIESEL ENGINE, PUMP HOUSE (NDEPH) AT FOURTH OIL BERTH, MARINE OIL TERMINAL, JAWAHAR DWEED". Further, the Letter of Acceptance has already been issued to M/s. Wilo Mather & Platt Pumps Pvt. Ltd. on 22.12.2023 and the completion period of contract is 18 months.	MEED	Complied

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		<p>iii) <u>Bad condition of roads in Indira Dock:</u> It was informed that during round with Road section officials on 05.03.2024, at 34 places potholes were observed in Docks. Road section official informed that they have a planned to attend these potholes by 09.03.2024 and submitted their Plan of Action to Committee. Chairman of the Committee directed SMC to check compliance of these works as per their submitted plan.</p>	SMC	10.03.2024
		<p>iv) <u>Black Spot Signage</u> – It was informed that Road Safety Signage tender have been awarded. Regarding designing and printing of Black Spot 20 safety posters by the expert Agency, it was informed that budgetary quotations have been invited and approval to estimate is in progress. Union Representative suggested designing these posters in trilingual and Chairman of the Committee accepted the same. Chairman of the Committee directed to prepare these posters in retro-reflective sign boards, for which, it may be included in recently awarded Road Safety Signage Tender by adding these quantity as an variation item up to 10% cost of tender and then put up for approval of Competent Authority.</p>	SMC	30.04.2024
		<p>v) <u>Periodical check-up of fire extinguishers in different sheds, Godowns etc. in Dock Premises</u> - Total 521 nos. extinguishers supplied by MM are replaced by Fire Section at different locations in docks and HO.</p>	PSFO MM	Complied
		<p>vi) <u>Monitoring of Alcohol Consumption cases on Duty hours in the workplace</u> - It was informed to the Committee that one of the employee of Port User found alcohol positive on 11.12.2023 and as per his positive Report from Forensic Laboratory; he has been blacklisted for two years as per the approved penalty. Further, as per the directives, surprise check by Team has been started in IIIrd shift. With regards to the mail of the CME &amp; CE to carry out departmental surprise checking for</p>		

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		alcohol monitoring in IIIrd shift by SMC officials, the justification given is not accepted by the Chairman of the Committee and directed that their Sectional Officers will have to carry out such checking.	TM / CE / Marine / MEED / SMC / CISF	Continuous
		vii) <u>Toilet Block leakage at Hamallage Building</u> – Union Representative informed that even after repairs by treatment by chemicals, there is still leakage at the ground floor and complained that this issue is being discussed in last three meetings and yet not complied. Chairman of the Committee directed CE officials to comply the same without any leakage complaint before next meeting.	CE	30.04.2024
		viii) <u>Posting of Traffic Wardens in Docks for Road safety</u> – It was informed by the CSO that Chairperson, MbPA has asked for safety officials to make some alternate system for road safety rather than deployment of traffic wardens. SDTM, OD informed that it is very essential to deploy manpower to control and monitor traffic in docks. Other members of the Committee also felt essential to have such system. In view of same, Chairman of the Committee directed safety officials to put up this issue for reconsideration of Chairperson, MbPA	SMC	30.04.2024
		ix) <u>Discussion on fatal accident occurred on 05.08.2023 at 18ID</u> – As discussed stacking plan for each cargo is prepared and uploaded on website. Further, TM vide his letter No. TM/S/1/27 dated 16.02.2024 has circulated the 'Use of Rest Room Policy' to the trade	---	Complied
		x) <u>Non Opening of Shed doors</u> – Shri. Balakrishnan, SE, CE informed that 10 doors of the shed has been repaired and made operational. The Union Representative informed that still some doors of the sheds like 13 A, 13 B, etc. are still to attend. Chairman of the Committee directed that necessary measures should be taken by CE	CE	30.04.2024

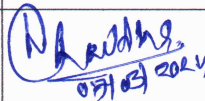
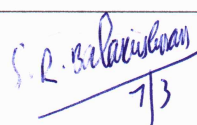
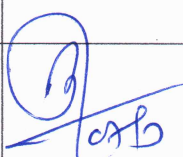
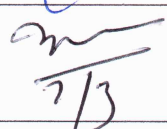
Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		department to make these doors operational for smooth opening.		
		xi) <u>Less attendance of Port User members to the Dock Safety Committee meeting</u> – In spite of mail to the Port Users Associations, there is still less attendance. Chairman of the Committee directed SMC to keep sensitising them for attending meeting.	SMC	30.04.2024
		xii) <u>Safety Training Programme for Drivers of vehicles</u> – TM informed that in spite of meeting with shipping agents and transporters, there is no response by the transporters to the safety training programmes arranged by MbPA. Therefore, it was directed by the Chairman of the Committee that Dock Entry Permit should be given to the drivers of cargo vehicles only if he has undergone safety training.	TM	01.04.2024
		xiii) <u>To send employees for periodical Health Check-up</u> – Chairman of the Committee asked where medical check-up is being carried out. It was informed that it is being carried out at Port Hospital. He, therefore, directed CMO to start periodical medical check-up at dispensaries and accordingly issue circular in this regard.	CMO	30.04.2024
		xiv) <u>To operate canteen at Port Hospital, Wadala during second shift</u> – It was informed that due to shortage of manpower, this arrangement cannot be made at present. However, after outsourcing of departmental canteens, this arrangement will be explored.	Welfare	---
3	<u>Discussion on Accidents occurred in Q-3</u>	It was informed that during Q-3, one accident and four incidents of Dangerous Occurrence (DO) occurred. One accident occurred, wherein a vehicle, while taking right turn dashed to bike, which was coming in opposite direction from another lane. Action was taken against vehicle driver and remedial measures was discussed. Discussion on DO occurred was discussed with their remedial measures.	---	---

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
4	<u>Discussion on Fire Incidents</u> occurred in Q-3	During Q-3, total 11 fire calls were attended, out of which one incident was medium in nature at residence. All these calls were occurred outside docks working area. The causes of these incidents were due to careless smoking (9 no.) and others (2 nos.).	---	---
5	<u>Review of Safety Training Programme Quarter - 3</u>	During Q-3, three in-house training programmes was conducted at PMTC for supervisors and two for labours. In these programmes, training was given to total 137 persons. Further, total 26 on-the-job training were arranged at sites, in which 220 labours of port users employees were given lectures.	---	---
6	<u>Discussion on Health Check-up during Quarter - 3</u>	During Q-3, total 155 persons have undergone health check-up. Regarding employee health check-up, it is discussed at point 2 (xiii) above.	CMO	Continuous
7	<u>Welfare Facilities</u>	Nil	---	---
8	<u>Any Other Point with the Permission of Chair</u>	i) <u>Pinhole in foam line at SCB</u> - Representative from M/s Ageis informed that there is pinhole at foam line at SCB. PSFO informed that MEED is working on it and they have already invited tender for said work.	MEED	30.04.2024
		ii) <u>Sitting arrangement of staff at Haji Bunder yard</u> – Union Representative informed that condition of the building at Haji Bunder container yard is not good and staff is sitting in said building. Therefore, he requested to provide one porta cabin for their sitting arrangement. It was decided that CE to ascertain whether place where staff is sitting is safe to occupy or not. If it is not safe, then porta cabin may be provided for their sitting arrangement.	CE	31.03.2024
			TM	30.04.2024
		iii) <u>Rat nuisance at Railway Manager's Building</u> – It was informed that due to vacation of premises by the court, there is lot of rat nuisance at ground floor of RM building. The Sanitary Section to look in to this.	DTM, Hamallage	30.04.2024
		iv) <u>Improper Wooden planks at Lock Gate</u> – Union Representative informed that wooden planks on the lock gate		

Sr. No.	Item on the Agenda	Discussion and Planned Action	Action by Whom	Timeline to complete
		leaf are in improper condition, due to which there is chance of accident by falling in dock basin. MEED to take immediate action on this issue.	MEED	31.03.2024
		v) <u>Dog nuisance at Frere Basin</u> – Union Representative informed that there are many dogs at Frere Basin area, which poses danger of dog bites during working thereat. On this issue, it was informed that BMC catches dogs and after sterilization, it again drops at same place. Chairman directed SMC to talk to BMC officials for any NGO, which can adopt such stray dogs.	SMC	30.04.2024
		vi) <u>Water wastage of vacant units in residential buildings at Nadkarni Park</u> – Union Representative informed that due to connected water supply line at many vacant rooms in Nadkarni park, in event of any leakage water is wastage for prolonged time, therefore, it was suggested to plug water supply line of vacant rooms at Nadkarni Park. CE to take action on this issue.	CE	30.04.2024
		vii) <u>Safety Manual for Port Users</u> – Union Representative appreciated that on the occasion of National Safety Day i. e. 04.03.2024, the 'Safety Manual for the Port Users' was published by the Chairperson, MbPA. He requested to provide copy of this manual to all members of the Safety Committee. Chairman of the Committee directed SMC to provide copy of Safety Manual to all members of the Committee.	SMC	30.04.2024
		<u>Broken glass pieces of the Watch at Traffic Office building, Main gate</u> – It was informed that glass cover of watch at Traffic Office building, Main Gate is in broken condition and these broken glass pieces pose danger, if it falls down. CE to take immediate action to remove the pieces of broken glass of watch cover.	CE	31.03.2024
		Meeting ended with thanks to the Chair		



**ATTENDANCE FOR THE 165<sup>th</sup> MEETING  
OF THE SAFETY COMMITTEE FOR PORT OF MUMBAI  
held on 07.03.2024 at 15.30 hrs.**

Sr. No.	Members & email address	Representative's Name & Contact No.	Signature
1	Deputy Chairperson <a href="mailto:dychairman@mumbaiport.gov.in">dychairman@mumbaiport.gov.in</a>	P	
2	Dy. Conservator <a href="mailto:dy.conservator@mumbaiport.gov.in">dy.conservator@mumbaiport.gov.in</a>	P	
3	Harbour Master <a href="mailto:hm@mumbaiport.gov.in">hm@mumbaiport.gov.in</a>	—	
4	Port Safety & Fire Officer <a href="mailto:ip.chaddha@mumbaiport.gov.in">ip.chaddha@mumbaiport.gov.in</a>	Shri I.S. Chaddha	 07/03/2024
5	Chief Mechanical Engineer <a href="mailto:cme@mumbaiport.gov.in">cme@mumbaiport.gov.in</a>	—	
6	Dy. Chief Mechanical Engineer – II	—	
7	Dy. Materials Manager Materials Manager Division <a href="mailto:sc.sonawane@mumbaiport.gov.in">sc.sonawane@mumbaiport.gov.in</a>	—	
8	The Chief Engineer <a href="mailto:chiefengineer@mumbaiport.gov.in">chiefengineer@mumbaiport.gov.in</a>	—	
9	Dy. Chief Engineer – Docks	Shri Balkrishnan Supdtg.Engineer	 7/3
10	Dy. Chief Engineer – General Works		
11	Traffic Manager <a href="mailto:tm@mumbaiport.gov.in">tm@mumbaiport.gov.in</a>	Self.	 7/3
12	Sr. Dy. Traffic Manager (O. D.)	A. S. Sen	 7/3

13	Dy. Traffic Manager (Hamallage)	9184	<del>912</del>
14	Dy. Traffic Manager (OBL)	5675	
15	Dy. Traffic Manager (CFS)	7085	
16	Railway Manager	Ms. Disha Telang, Sr.ATM - Railway 9869836806 4150 / PA 4162	
17	Dy. Chief Medical Officer, I/c of Occupational Health Centre <a href="mailto:artiugaonkar@gmail.com">artiugaonkar@gmail.com</a>	9619069697	Artiugaonkar
18	Dy. Manager (Safety) <a href="mailto:mh.belekar@mumbaiport.gov.in">mh.belekar@mumbaiport.gov.in</a>	9969577964	mh.belekar
19	Sr. Safety Officer <a href="mailto:su.jadhav@mumbaiport.gov.in">su.jadhav@mumbaiport.gov.in</a>	9224674594 / 5078	-
20	Deputy Manager (Welfare) <a href="mailto:ramgude@mumbaiport.gov.in">ramgude@mumbaiport.gov.in</a>	9769875544 / 4431	9769875544 / 4431 7/3/24
21	Chief Security Officer I/c- Shri Asharekar A. S. Rane <a href="mailto:csombpt@mumbaiport.gov.in">csombpt@mumbaiport.gov.in</a>	9820447672	9820447672
22	Commandant, Central Industrial Security Force (MbPT) <a href="mailto:mptmum@cisf.gov.in">mptmum@cisf.gov.in</a>		-

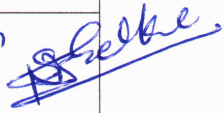

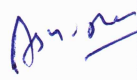
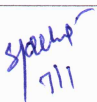

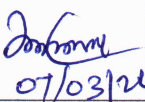

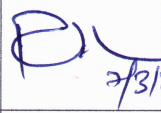
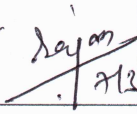
**CHIEF INSPECTOR OF THE DOCK SAFETY**

23	Dy. Director, (Inspectorate of Dock Safety – Mumbai Division) <a href="mailto:idsmumbai@dqfasli.nic.in">idsmumbai@dqfasli.nic.in</a>	Shri Sunil Dadi 9966954795	P.
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**PORT USERS**

24	Gen. Secretary. Mumbai & Nhava- Sheva Ship Intermodal Agents' Association <a href="mailto:mansaship@gmail.com">mansaship@gmail.com</a> <a href="mailto:info@mansaassociation.com">info@mansaassociation.com</a>			
25	Gen. Secretary, CHA Association <a href="mailto:info@bcbaind.com">info@bcbaind.com</a> <a href="mailto:indu@bcbaind.com">indu@bcbaind.com</a>	Mr. Harsh Lapsia		<del>7/3/24</del>

26	Gen. Secretary, MRTTTBV Mahasangh <a href="mailto:dpnatkar@gmail.com">dpnatkar@gmail.com</a> <a href="mailto:jaimalhar.transport@gmail.com">jaimalhar.transport@gmail.com</a>			
27	Gen. Secretary, Crane Owners Association <a href="mailto:coa.mumbai@yahoo.com">coa.mumbai@yahoo.com</a>			
28	Gen Secretary, Mumbai Nhava Sheva Godi Motor Malak Sangh			
29	Gen. Secretary, Maharashtra Rajya Motor Malak Sangh			
30	Head Operations, Indira Container Terminal Pvt. Ltd. <a href="mailto:sachindran.k@ictpl.in">sachindran.k@ictpl.in</a>			
31	Operation In-Charge(JD), BPCL <a href="mailto:rajanvansurkar@bharatpetroleum.in">rajanvansurkar@bharatpetroleum.in</a>			
32	Operation In-Charge (Pir Pau), AGES <a href="mailto:sanjay.mandelkar@aegisindia.com">sanjay.mandelkar@aegisindia.com</a>	Mandelkar Sanjay 9369240254	Mandelkar	
<b>LABOUR UNIONS</b>				
33	The General Secretary, Transport & Dock Workers Union <a href="mailto:dockunion1@rediffmail.com">dockunion1@rediffmail.com</a> <a href="mailto:dockunion2010@gmail.com">dockunion2010@gmail.com</a>	Beeban mete Secretary 9892539940		
34	The General Secretary, MbPT Docks & General Employees' union <a href="mailto:mbptdgeu@gmail.com">mbptdgeu@gmail.com</a> <a href="mailto:sudhakarapraj@gmail.com">sudhakarapraj@gmail.com</a>	Vijay Randive Secretary 9869985038 Pradip Nalawade Org. Secretary 9653102497		Remdun
35	Gen Secretary, MBPT Mazdoor Sangh <a href="mailto:uparkarpg@gmail.com">uparkarpg@gmail.com</a>	D. D. Sadar Secretary 9821191611		
36	General Secretary, MbPT Flotilla Workers' Association <a href="mailto:mumbaiflotilla@gmail.com">mumbaiflotilla@gmail.com</a>	Siddheshwar Secretary 9964500361 99691291-48		
37	General Secretary, MbPT Workers Union <a href="mailto:mbptworkersunion@gmail.com">mbptworkersunion@gmail.com</a>	Vijay KAMBLE (CS) 9594209797		
38	Gen. Secretary, MbPT General Workers' Union <a href="mailto:generalworkersunion@yahoo.com">generalworkersunion@yahoo.com</a> <a href="mailto:mbptworkersunion05@gmail.com">mbptworkersunion05@gmail.com</a>	V. NARAYAN 9869061334		

Sr. No.	Name of the Member	Designation & Deptt. Of the member	Email ID & Contact No.	Signature
	Nitin B. Shelke	Executive Engineer, SMC	nb.shelke@mumbaiport.gov.in 9525745872	
	S. K. Mangale	A.E.E SMC	sk.mangale@mumbaiport.gov.in 986905137	
	Ashimben Kumar	P.E. M.E.D	akumar@mumbaiport.gov.in	
	Sudhir J. Sawant	EE, CE	sj.sawant@mumbaiport.gov.in	
	Sanjeev Kumar	INSPI/EXE CISF	MPTMum@CISF.gov.in	
	G.L.E. Bherathi	INSPI/EXE CISF	do	 07/03/24
	G.T. HIRE.	ATM OBL	gt.hire@mumbaiport.gov.in	 7.3.24
	R.J. Saple	ATM A Section	-	 7/3/24
	Rajon V. Ansurkce Sally officer	BPCL	966435488	 7/3