

MUMBAI PORT TRUST

4

SPR (SHORTFALL PAYMENT RECEIPT)

PORT/B/FO/02

From :

To :  
The Harbour Master.  
Operation Service Centre.

Dear Sir,

Sub : Payment of shortfall.

Please find enclosed Cheque/Demand Draft No. \_\_\_\_\_ /Cash for Rs. \_\_\_\_\_

(In words Rs. \_\_\_\_\_ )

towards shortfall as shown below.

1. SHORTFALL against GLC 822 (Regular Bills)

Sr. No.	Name of vessel	Bill No.	Date	Amount of Shortfall	Interest Amount	Excess Amount

2. SHORTFALL against GLC 834 (8% Service Tax) 12.24%


Yours faithfully,

FOR \_\_\_\_\_  
(Authorized Signatory)

FOR BANK USE ONLY

No. DC/SP/

Manager, S.B.I. Extn. Counter at O.S.C.

Please accept payment of RS \_\_\_\_\_ (In words RS. \_\_\_\_\_

\_\_\_\_\_ ) in cash/by debit to our Running Deposit Account

No. \_\_\_\_\_

OR

Cheque/Demand Draft/No. \_\_\_\_\_ dated \_\_\_\_\_

Drawn on \_\_\_\_\_

Bank \_\_\_\_\_ Branch \_\_\_\_\_

FOR  
(Authorized Signatory)

ADMINISTRATIVE OFFICER  
Bills, Port Dept., O.S.C.