



MUMBAI PORT TRUST
TRAFFIC DEPARTMENT

**APPLICATION * FOR CLAIMING REFUND OF
PORT TRUST CHARGES EXCESS PAID**

Dy. Docks Manager, Cargo Accountal
4th floor, Dr. Ambedkar Bhavan,
Near Blue Gate I.D.,
Opp. St. George Hospital,
P.D'Mello Road, Mumbai – 400 009.

I / We wish to lodge this claim for refund of Port Trust charges which have been excess paid by me/us as explained herein :-

(A) Particulars of "Importation / Exportation / Payment"

1. Name of the vessel with IGM No. & Date :
and Item No.

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Name of the vessel, Rot. No., S/B No. & date,
Shed * * :
2. Number/s and Date/s of Mb.P.T. Receipt/s :
3. Description of goods, no. of packages and gross :
weight. :
4. Customs' assessed value :
Customs duty, if any
Personal penalty, if any
5. Name of (a) Importer/Exporter :
(b) Custom House Agent
6. Amount of refund claimed, and how arrived at :
(details of calculation to be mentioned).

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(B) Grounds on which the claim is lodged :

(C) Enclosures (see column 2 on the reverse) (All : i)
claims made should, in addition to documents
specified in col.No.2 on the reverse, be ii)
accompanied by Mb.P.T. receipts in original,
Custom attested invoice & packing list, "No iii)
Objection Certificate " from the CHA, and
Mandate Form for payment through ECS duly iv)
filled in.

(D) Any further details that are deemed necessary and relevant to the claim.

Signature of the claimant,

Dated :

Place :

Address :

Seal :

* The application should be made by Importer / Exporter, and NOC from the CHA shall have to be produced for settlement of refund of excess amount paid.

* * In the case of export cargo.

- Note :
1. Claim for refund, alongwith all the required documents in original, should be lodged within 6 (six) months from the date of payment of charges as provided under Section 55 of the Major Port Trusts Act, 1963. Claim received after the prescribed period will be summarily rejected.
 2. The claim will be acknowledged promptly. If no acknowledgement is received within 14 days, please make prompt enquiry.
 3. The application for refund should be submitted in triplicate.
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<u>Nature of Claim</u>	<u>Documents to be produced.</u>
(a) Disputed Classification	Relevant documents in support of claim, catalogues, blue-prints, literature, etc.
(b) Log Entry	Carbon copy of Log Entry recorded, copies of correspondence exchanged and other relevant documents in support of the claim.
(c) Detention Certificate	Original Detention certificate (Statement of facts) issued by Customs in a sealed envelope.
(d) Special Landing Date	Correspondence exchanged with Port Trust or Vessel Agents, if any.
(e) Quantity dispute	Weighment Certificate and Survey Report duly attested by Port Trust staff and other relevant documents in support of the claim.
(f) Short-landed goods	Port Trust copy of B/E, if not surrendered earlier and Short Landing Certificate
(g) Others (specify)	Relevant documents in support of the claim.