

No.TM/M/9-26/24 of 1990-91

21<sup>st</sup> October 2009.

**CIRCULAR**

Federation of Bombay Motor Transport Operators  
Maharashtra Truck Owners' Association  
Maharashtra Mal Vahatuk Tempo Mahasangh,  
Maharashtra Rajya Vahatuk Sangh  
Maharashtra Tank Lorry Owners' Association  
Maharashtra Forklift Owners' Association  
Provincial Motor Transport Association  
Crane Owners' Association  
Maharashtra Rajya Motor Owners' Association  
Docks Local Transport & Lorry Owners' Association  
Maharashtra Rajya Bus, Tempo, Truck Vahatuk Mahasangh

Sirs,

**Sub : Issuance of Vehicle Date Slips (VDS) for  
Mobile cranes, Forklifts and other  
cargo/container handling equipment  
engaged in the Docks.**

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With a view to gainfully utilize precious open storage area and to discourage idle parking of vehicles in the Docks, a system of issuing Vehicle Date Slips (VDS) for the vehicles engaged in handling and transportation of cargo within the Docks was introduced and the transporters were informed vide Circular Nos.M/9-26/TM/33/90-91 dated 03.03.2000, TM/HC/19-6/3403 of 05-06 dated 17.01.2006 and TM/HC/19-6/2437 dated 11.11.2008 and Circular No.19 of 06.01.2009 *inter alia* introducing a penalty clause for overstay of the vehicles.

2. Subsequently, as requested by the transporters in the meeting held with Addl. Docks Manager on 29.01.2009, it was

decided to allow the vehicles engaged in handling of cargo and entered the docks with valid permit and VDS to remain in the Docks for handling the cargo beyond the stipulated period prescribed under the various circulars and to exit without payment of overstay charges. Deputy Manager Cargo Accountal was authorized to waive the overstay charges on the basis of written request made by the respective Vessel Agent, CHA, Importer/ Exporter, in the prescribed format (Format enclosed).

3. Of late, it is noticed that mobile cranes and forklifts hitherto not brought under the purview of VDS and not engaged in cargo handling activities are parked in the docks indiscriminately thereby misusing the facility of parking areas earmarked in the docks and also posing a security threat. It is also observed that the mobile cranes and forklifts remain idle in the docks as the operators solicit business for engaging them which is highly objectionable.

4. In order to prevent misuse of the facility extended for parking of equipment engaged in handling of cargo within the docks and to ensure optimum utilization of the storage areas, it has been decided to make the system of VDS applicable to mobile cranes, forklifts and equipment also including levy of penalty of Rs.500/- per forklift per day of overstay and Rs.1000/- per mobile crane/TLT/Reach Stacker etc. per day of overstay.

5. For effective implementation of the system, it is requested that all mobile cranes, forklifts, etc. idling in the docks should be moved out immediately. Such cargo handling equipment may be permitted entry in the docks only with valid permit and VDS for genuine cargo handling activities and not otherwise. The equipments engaged for vessel operation and cargo handling should be moved out within next four hours on completion of work. In case the equipment is required for handling the cargoes in the docks i.e. shifting of cargo from one location to other, feeding of cargo to vessel, etc. at shipside, storage areas/sheds, railway siding, clearance/shipment of cargoes/offshore materials in the docks, a written request, to move the equipment, by the Agency which engage the equipment should be made to Deputy Manager, Cargo Accountal in the enclosed format and permission for overstay with specific period be obtained, failing which, after expiry of the stipulated period, the owners/operators of the equipment shall be liable to pay penalty, as

stated above, besides being black listed for recurrence of such incident.

6. The above system of VDS for cargo handling equipment shall be implemented with effect from 16<sup>th</sup> November 2009. You are, therefore, requested to advise your Members to comply with the above instructions so as to ensure smooth cargo operations and safety and security of the Port.

Yours faithfully,

**(S.S. SHIRALKAR)**  
**DY. DOCKS MANAGER (GEN.)**

DA : As above.

c.c.: Labour Inspector, Incharge, Hamallage Computer Section, for information and to ensure to make necessary changes in the system.

c.c.: Shed Supdt., Staff Office, for information & necessary action.

c.c.: All Asstt. Managers, for information & to ensure compliance of the instructions mentioned in the Circular.

c.c.: Dy. Director, Systems. Please make necessary changes in the programme.

c.c.: All Dy. Docks Managers, for information please.

c.c.: Chief Security Officer, for information please.  
(Ref. TM/SHQ/Traffic/G-146/3460 dated 17.10.2008)

c.c.: Director (P&R), for information and necessary action please. He is requested to upload the circular on the Port's homepage.

c.c. : Addl. Docks Manager for information please.

c.c.: Financial Adviser and Chief Accounts Officer, for information please.

c.c.: Traffic Manager, for information please.

**(S.S. SHIRALKAR)**  
**DY. DOCKS MANAGER (GEN.)**

Sir,

Sub : Request for exemption from  
payment of overstay charges.

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Please allow our Transporter M/s. \_\_\_\_\_  
engaged in handling of cargo of M.V. \_\_\_\_\_ under  
our Agency berthed at/due to berth at \_\_\_\_\_ ID, at shipside,  
storage areas/sheds, railway siding, clearance/shipment of cargoes,  
offshore materials in the Docks, to move the equipment as per the list  
out of Docks with VDS and without payment of overstay charges till  
\_\_\_\_\_.

Yours faithfully,

D.A. : List of \_\_\_\_\_ Equipment.

N.B. : Strikeout whichever  
is not applicable.

Authorised Signatory \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
DEP No. \_\_\_\_\_  
Name of the Vessel Agent/CHA/  
Importer/Exporter \_\_\_\_\_

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- 1) R.I. No. & Date \_\_\_\_\_
  - 2) Shed Supdt., \_\_\_\_\_
  - 3) Gate Inspector \_\_\_\_\_
  - 4) Asstt. Manager \_\_\_\_\_

Please allow to pass out the equipment as per the list on due  
verification, with valid permit and VDS without payment of overstay  
charges till \_\_\_\_\_.

**DEPUTY MANAGER  
CARGO ACCOUNTAL**

Sir,

Sub : Request for exemption from  
payment of overstay charges.

Ref : Meeting held by Addl. Docks Manager  
on 29.01.09 with the Transporters.

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As per the decision taken in the meeting held on 29.01.2009 you are requested to allow our Transporter M/s. \_\_\_\_\_ engaged in trucking/shifting of cargo of M.V. \_\_\_\_\_ under our Agency berthed at/due to berth at \_\_\_\_\_ ID, from shipside to storage areas/sheds and vice-versa/to and fro railway siding, vehicles/tankers laden with import/export cargo pending clearance/shipment respectively, shifting of offshore materials from Docks to CFS and vice-versa, to move the empty/loaded vehicles/tankers as per the list out of Docks with VDS and without payment of overstay charges till completion.

Yours faithfully,

D.A. : List of \_\_\_\_\_ Vehicles.

N.B. : Strikeout whichever  
is not applicable.

Authorised Signatory \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
DEP No. \_\_\_\_\_  
Name of the Vessel Agent/CHA/  
Importer/Exporter \_\_\_\_\_

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- 1] R.I. No. & Date \_\_\_\_\_
  - 2] Shed Supdt., \_\_\_\_\_
  - 3] Gate Inspector \_\_\_\_\_
  - 4] Asstt. Manager \_\_\_\_\_

Please allow to pass out the empty/loaded vehicles/tankers as per the list on due verification, with valid permit and VDS without payment of overstay charges till completion.

**DEPUTY MANAGER  
CARGO ACCOUNTAL**