

**MUMBAI PORT TRUST  
MARINE DEPARTMENT**

No. DC/C-SOP/74/503

4<sup>th</sup> February 2013

To,

The Flag Officer Commanding-in-Chief, WNC, (for Chief Staff Officer OPS), HQ Western Naval Command, Shahid Bhagat Singh Marg, Mumbai 400 001 <b>Fax No. 22650977</b>	The Commander (for CSO OPS) Coast Guard Headquarters, Worli, Mumbai – 400 030 <b>Fax No. 24333727 / 24332554</b>
Flag Officer Commanding, HQ Maharashtra & Gujrat Naval Area Shahid Bhagat Singh Marg, Mumbai 400 001 <b>Fax No. 22670916/22661105</b>	Mr. K.H.Mehta, Sr. Radio Surveyor, D.G.Shipping, Jahaz Bhavan, Mumbai 400 001 <b>Fax No. 22613655</b>
The Deputy Conservator, Jawaharlal Nehru Port Trust, Administration Bldg, Sheva, Navi Mumbai – 400 707 <b>Fax No. 27244170</b>	Director (Regional), Dte. Of Lighthouses and Lightships, “Deep Bhavan”, M.G.Road, Ghatkopar (E), Opp. Satyam Sivam Sunderam, Mumbai – 400 077 <b>Fax No. 2506 0996</b>
Capt. L.K.Panda, Nautical Adviser to the Govt of India(I/C), D.G.Shipping, Jahaz Bhavan, Mumbai – 400 001 <b>Fax No. 22613655</b>	The Chief Port Officer, Maharashtra Maritime Board, Indian Mercantile Chambers, 3 <sup>rd</sup> floor, Ramjibhai Kamani Marg, Mumbai – 400 001 <b>Fax No. 22614334</b>
The Chief Hydrographer, National Hydrographic Office, P.B. No. 75, 107-A, Rajpur Road, Dehradun -248 001 <b>Fax No. (0135) 2748373</b>	The Sr. Hydrographic Surveyor, Minor Ports Survey Organisation, 2 <sup>nd</sup> floor, Kendriya Sadan, Sector – 10, CBD Belapur, Navi Mumbai 400 614, <b>Fax No. 022-27562870</b>
The Commissioner of Fisheries, Government of Maharashtra, Taraporewala Aquarium, N.S. Road, Charni Road, Mumbai – 400 004 <b>Fax No. 22822312</b>	Vice President & Hon. Sailing Secretary, Royal Bombay Yacht Club, Chhatrapati Shivaji Marg, Mumbai – 400 039

Sub: Review meeting held on 27-11-2012 on Navigational Safety –  
Forwarding of copies of VTS information guide and Port users  
Information / Navigational Procedures Handbook

Dear Sir,

1. The Port users Information / Navigational Procedures handbook and the VTS Information Guide for Mumbai Port have been finalized / formalized after the review meeting on Navigational safety held on 27 November 2012 with all concerned authorities/ user agencies, keeping in view that the VTS is now manned round the clock by Marine Officers (Pilots).

2. The handbook and the VTS Guide provides information, advice and guidance to the Ship Masters, agents, owners and other user agencies to facilitate the safe and efficient operation of Shipping within the Port waters of Mumbai.

3. The copies of the same are forwarded, herewith, for information, further dissemination and strict compliance. These instructions supersede the Standard Operating Procedures, Navigational guidelines promulgated vide this office letter no. DC/C-SOP/74/5128 dated 01-11-2011.

Thanking You,

Yours faithfully,

D.A. As above

DEPUTY CONSERVATOR