

MUMBAI PORT TRUST
TRAFFIC DEPARTMENT

No.TM/M/13-OSD/07

Date : 22nd May 2017

CIRCULAR

The President,
Mumbai & Nhava-Sheva Ship-Agents' Association
The President,
The Brihanmumbai Custom House Agents' Association
The President,
All India Importers' Exporters' Association
The President,
Western India Shippers' Association
The President,
Federation of Indian Exporters' Organization
The President,
Indian Merchants' Chambers
The Secretary,
Bombay Chambers of Commerce & Industry
The President,
All India Association of Industries
The Chairman,
Federation of Freight Forwarders' Association of India

Sir,

**Sub : Instructions to the Port users while
paying through Electronic Mode.**

At present various port users are paying their dues in MbPT Revenue Account by Electronic Mode. In bank statement, entry appears as NEFT/RTGS/IMPS, UTR No. and many a times without any further details like name of the payer, etc. This incomplete information is not sufficient to identify the department /division of MbPT for which payment has been made and become tedious to reconcile the said amounts.

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2. To overcome the above problem, Port Users are requested that while making payments through electronic mode please ensure that name of MbPT's department which provides service should be furnished as shown below, name of their organization / company in brief, followed by their contact number in remark / narration field, for example, "TM HPCL NNNNNNN" or "MEED MDL NNNNNNN". If payment are made by instructions to bankers Port Users may request their bankers to furnish the above information in remark / narration field. Contact nos. will be useful in resolving any query from Port side.

3. Your co-operation in the matter is requested. You are also requested to give wide publicity in this regard amongst your members.

Yours faithfully,

Sd/-

(P. P. PHANSEKAR)
SR. DY. TRAFFIC MANAGER(HO)