

<p>दुरध्वनी : ९१३२३६५६ ७०८५ ९१३२३३७४ ८५३०</p> 	<p>मुंबई पोर्ट ट्रस्ट</p> 	<p>प्र.उप.यातायात प्रबंधक (परीचलन-दूरस्थ क्षेत्र) 22. एम.एस.आर. रोड, गाडी अड्डा, शिवडी (पू). मुंबई-400 015.</p>
<p>Tel : 91-22-6656 7085 91-22-2374 8530 E-mail: dmcs@mbptmail.com website: www.mumbaiport.gov.in</p>	<p>MUMBAI PORT TRUST AN ISO 9001-2008 CERTIFIED PORT</p>	<p>Sr. DY. TRAFFIC MANAGER Operations-Outlying Areas. 22.MSR Road, Gadi Adda, Sewree (East), Mumbai – 400 015</p>

No.: TM/Bunders/Berthing-Permissions/1789

dated October 18, 2019

CIRCULAR

All Concerned

All Shipping Agents and Port Users

Barge Owners / Operators / Managers / Charterers

Launch Owners / Operators / Managers / Charterers

Tug / Boat and OSV Owners, Operators / Managers / Charterers

ICC Shipping Association

The Secretary, Gateway Elephanta Jalvahatuk Sanstha Maryadit

Gateway Elephanta Pleasure Tours & Travels Ltd.

The Secretary, Inland Vessel & Barge Owner's Association, Mumbai

The President, Indian Barge Owner's Association, Mumbai

Owners / Agents of Crafts / Barges / Tugs.

Sirs,

Sub: Procedure for berthing permission for vessels / barges / tugs / crafts, etc. at Bunder North & South areas for repairs / survey / shelter / bunkering / water supply, etc., on advance payment of Port Trust charges, i.e., water conveyance, repairs and Hard charges.

Vide this office circular No. TM/B/10(G)-2/17 of 00-01 dated August 27, 2010 instruction were issued to all the owners/agents of the vessels / barges / tugs / crafts, etc. that they shall submit an application with details like GRT, expected period of vessel stay / repairs, etc. to the Asstt. Traffic Manager, Bunder North for berthing permission of their vessels / barges / tugs / crafts, etc. which shall be brought to the basin only after permission is granted on payment of water conveyance and port dues as per Section 7.2(6) of SOR.

2. Further, in this regard all concerned were also informed vide this office Circular no. TM/BDR/Berthing/689/697 of 2018-19 dated June 2, 2018 regarding standard operating procedure to be followed for carrying out hot work during repairing of vessels / barges / tugs / crafts, etc. in Bunders area on advance payment of Repairing charges / Hard charges for one month.

3. Of late it is observed that guidelines/ instructions mentioned in the above-said circulars are not being followed and the vessels / barges / tugs / crafts, etc. are unauthorisedly parked / berthed at Coal Bunder Hard / Coal Basin / Brick Bunder / New Tank Bunder without advance berthing permission and payment of Port Trust charges.

4. Facilities at Bunder areas are on common user basis to all Port users who intend to bring their vessels / barges / tugs / crafts, etc. for repairs / survey / shelter / bunkering / water supply, etc., for the limited period only.

5. In order to streamline the berthing procedure for proper usage of MbPT facilities, it has been decided that all concerned shall adhere to the following procedure for berthing of vessels/ barges/ tugs/ crafts, etc. in Bunder Areas :-

- i) The vessel owners / agents, who intend to bring their vessel for repairs / survey / shelter / bunkering / water supply, etc., at MbPT Bunder North and South areas, shall submit berthing application with details such as GRT, expected period well in advance for repairs on Coal Bunder Hard and other than repairs on Coal Bunder Hard alongwith relevant valid documents, viz. Ship Registry Certificate, Insurance Certificate, Survey Certificate, etc. issued by the Competent Authority, viz., Mercantile Marine Department / DG Shipping, on advance payment of water conveyance charges and Deposit towards Hard/repair charges as applicable as per MbPT Scale of Rates (SOR). (Prescribed format for Berthing application is enclosed)
- ii) The berthing application shall be registered in the office of Asstt. Traffic Manager, Bunder North and Bunder South and permission will be granted on **'first come first serve basis'**. A Berthing register will be maintained for recording Berthing applications and payment details thereof.
- iii) Berthing permission will be given by Asstt. Traffic Manager, Bunder North and South on advance payment of water conveyance charges and repair charges accordingly, on fulfilment of above requisite formalities.
- iv) For berthing of vessel at Coal Bunder Hard, Sr. Dy. Traffic Manager, Operations Outlying Area will only conduct berthing meeting on every Monday from 10.00 a.m. onwards with concerned Port Users, who have submitted their berthing applications in the office of the Asstt. Traffic Manager, Bunder North Division, Boat Hard Road, Darukhana, Mumbai – 400 010.
- v) Sr. Dy. Traffic Manager, Operations Outlying Area after assessment of the space available at Coal Bunder Hard, will allot the berthing of vessels / barges / tugs / crafts, etc. at Coal Bunder Hard for repair / survey etc. and after receipt of an advance payment of water conveyance and repair / Hard charges on ***'first come first serve on common/ non-exclusive user basis'***.
- vi) Occupation at Bunders will be at applicant's risk and responsibilities. Vessel Owners / Agents to ensure to post their personnel during the stay of vessel for watch and ward.
- vii) No hot work will be carried out without hot work permission from Port Fire and Safety Officer (PFSO). Vessel Owners / Agents to ensure that the permission from PFSO is submitted in Asstt. Traffic Manager, Bunder North Division prior to commencement of Hot work. Vessel Owners / Agents to provide Personal Protective Equipments (PPE) to their workmen working on their vessel without fail.

- viii) No vessel will be permitted to stay in the Bunders beyond the initial berthing permitted period. In case, the Vessel Owner / Agent desire to extend stay of their vessel, in such case request will be considered on submission of written application subject to availability of space and on payment of Port Trust charges as due.
- ix) In case any vessels found occupying MbPT Bunder Areas unauthorisedly, notice will be issued to the vessel owners / agents for vacating MbPT premises immediately on payment of port trust charges, as due. Otherwise actions as in para (x) below will be taken.
- x) No vessel shall be allowed to enter in the Bunder Areas, viz., the basin / coal bunder hard, etc. without advance berthing permission and advance payment of port trust charges, i.e., water conveyance charges / repair / Hard charges, failure to which MbPT will constraint to take necessary action against the defaulting party and all facilities will be stopped including blacklisting as deemed fit.
- xi) MbPT reserves the right to remove the vessel in case the premises required by MbPT for its use.

D.A.: As above.

SR. DY. TRAFFIC MANAGER
OPERATIONS OUTLYING AREA

C.C.: All Sr. Asstt. / Asstt. Traffic Manager, – For information.

C.C.: All Sr. Dy. / Dy. Traffic Manager – For information.

C.C.: Sr. Police Inspector, Sewree Police Station / Yellow Gate Police Station – For information.

C.C : Joint Director, EDP – For information. He is requested to upload the above Circular on MbPT website.

C.C. : Chief Security Officer – For information.

C.C.: Dy. Conservator – For information and necessary action please.

C.C.: Traffic Manager – For kind information please.

(On Vessel Owner's / Agent's Letter Head)

To
Asstt. Traffic Manager
Bunder North / South Division.

Dear Sir,

**Sub:Application for berthing of vessels / barges / tugs / crafts –
M.V. _____ having GRT _____ MT at Bunders.**

Kindly allot berth for our vessels / barges / tugs / crafts etc. The requisite particulars are as under :

1. Name of the Owner : _____
(If the application from the agent)
2. Location : _____
3. Purpose : _____
4. Period & No. of days : From _____ To _____ (_____ days)
5. GRT of the vessel / barge / craft : _____
6. Certificate of Registry issued by MMD dated _____ valid till _____
7. Insurance Certificate valid till : _____.
8. Survey Certificate valid till _____. (submit only in case of bunkering)
9. NOC from Pollution Control Cell, MbPT valid till _____ (only for oil bunkering).
10. Water conveyance charges paid till _____.
11. Deposit towards Hard / Repair charges for the period from _____ to _____ for _____ days. (only for occupation of Hard)
12. We assure to vacate the berth either after completion of the above said allotted period or if required by MbPT at a short notice.

Thanking you.

Yours Faithfully,

For M/s. _____
(Vessel Owner / Agent)